

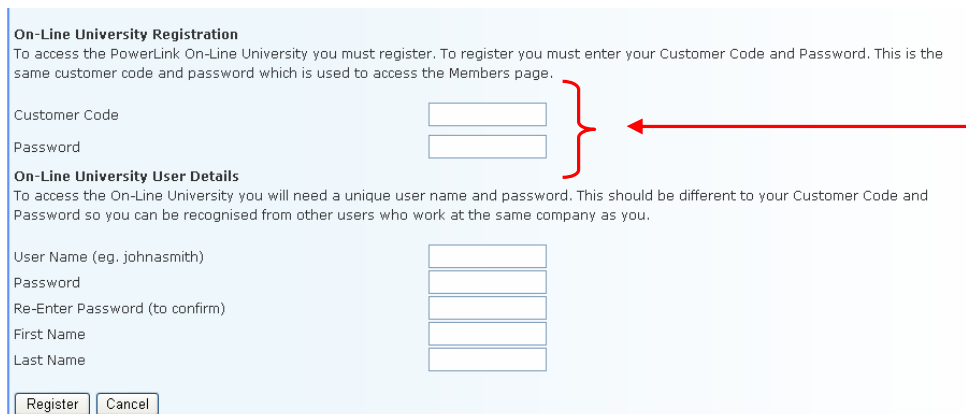
# Registering for the PowerLink Online University

Before accessing the Online University (OLU) for the first time, you'll need to register your details. Click the Register link:



The image shows the PowerLink Online University login/register page. It features a blue header with the PowerLink logo and the text "powerlink Online University". Below the logo, there are input fields for "Username" and "Password", a "Login" button, and a "Register" button. A red arrow points to the "Register" button. Below the login/register area, there is a message: "Please login to access this area." At the bottom, there is a copyright notice: "Copyright 2007 YearOne Software Pty Ltd. All rights reserved."

Enter your normal customer code and password on the Registration page then decide on a User Name and Password for the OLU and click Register. Once registered, use your Username and password when logging into the OLU; this will allow the OLU to identify you and track the courses you have taken. Please make a note of your username and password for future reference.



The image shows the "On-Line University Registration" form. It is divided into two sections: "On-Line University Registration" and "On-Line University User Details".

**On-Line University Registration**  
To access the PowerLink On-Line University you must register. To register you must enter your Customer Code and Password. This is the same customer code and password which is used to access the Members page.

Customer Code

Password

**On-Line University User Details**  
To access the On-Line University you will need a unique user name and password. This should be different to your Customer Code and Password so you can be recognised from other users who work at the same company as you.

User Name (eg. johnsmith)

Password

Re-Enter Password (to confirm)

First Name

Last Name

A red arrow points to the Password field in the "On-Line University Registration" section.